



Billing, Payment & Schedule Timeline

- OFFICIAL INVOICE will be emailed to you 1-3 business days after receipt of your Registration. For questions or to submit a P.O., please contact billing@ascensiondance.com. Please indicate on Registration Notes if you need Separate Invoices
- IMPORTANT: PAY FROM OFFICIAL INVOICE sent from our Billing Department and not invoice generated on your Registration Account Portal

ENTRY VERIFICATION DUE - 4 WEEKS (MONDAY):

DEADLINE FOR ENTRIES/CHANGES via your Registration Account Portal
Submit Facility Agreement – Dressing Rooms Assigned upon receipt
Submit Academic Excellence Application with Overall GPA (unweighted scale)
Submit Prop Information Form for Host School Inspection
Upload ALL Music to your Registration Account Portal
Update All Director Names on Registration Portal and All Submitted Forms

FINAL ADD/DROP DEADLINE - 3 WEEKS (TUESDAY):

ALL PAYMENTS MUST BE PAID IN FULL OR P.O. RECEIVED prior to Scheduling
Payment Options:

Debit, credit, or ACH via your Invoice link

Zelle to billing@ascensiondance.com

Checks mailed and made payable to: Nordstrom Ascension Dance, LLC, PO Box 1692 Cypress, TX 77410

Submit P.O.'s to: billing@ascensiondance.com

Late Registrations past this time will be assessed a \$250 Administrative Fee

REFUNDS OR CANCELLATIONS at this point are on a case-by-case basis

FINAL DEADLINE: Music, Facility Agreement, Prop Information and Academic Excellence Application (HARD DEADLINE)

PRELIMINARY SCHEDULE SENT - 2 WEEKS (TUESDAY):

Submit Schedule Change via email

Academic Excellence Applications NOW CLOSED (No Exceptions)

UPDATED PERFORMANCE SCHEDULE SENT - WEEK OF CONTEST DATE (TUESDAY):

Please Submit Schedule Change Form for any changes by 5PM Tuesday

Refund & Cancellation Policy

- In the event of inclement weather or cancellation due to circumstances beyond our control, teams will be offered full credit toward future Ascension Dance Events for one calendar year or a 50% refund
- Routine Refunds OR Team Cancellations will not be issued following the Add/Drop Deadline for each Contest Location
- Cancellations following the Add/Drop Deadline may be granted on a case-by-case basis. Any credit offered must be applied at another contest location during the current season only